Memorandum

Date:

December 4, 2009

To:

Gold Run Area

Attention: Lieutenant J. P. Arrabit

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Office of the Assistant Commissioner, Inspector General

File No.:

005.9968.17044.010

Subject:

2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 7, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 352 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 55 items when rounded up to the next whole number (d).

а	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	148	42.05%	22.29	23
Telecommunications	131	37.22%	19.73	20
Fleet	14	3.98%	2.11	3
Weapons	59	16.76%	8.88	9
Total	352			55

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 52 of the 55 items were located. Three items were transferred to another agency. Furthermore, five of the 52 items require a correction be made to the property record. Additionally, one of the five items requires a replacement decal. The property

Gold Run Area Page 2 December 4, 2009

inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 36 of the 48 items reconciled. Eleven items were transferred to another agency and one item requires a correction be made to the property record. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by March 4, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

M. C. A. SANTIAGO, CIC Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field Valley Division Fiscal Management Section Telecommunications Section Office of Inspections, Audits Unit

OFFICE OF INSPECTIONS, AUDIT UNIT PROPERTY INSPECTION DISCREPANCY REPORT GOLD RUN - 221 October 7, 2009

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
SNOW BLOWER	145013			x			Add serial number GX340337.
	- 1.5015			Λ			Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55013				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55023				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55027				X		attached.
II-ad II-dd Dadia	D (22.42						Item assigned to employee ID# 11614,
Hand-Held Radio	R63343			X			correction from ID# 14274.
Citizen Band Radio	R75417			X			Item located in vehicle 1270589.
							Item removed from vehicle, located in ASM
Citizen Band Radio	R75420			X			office as a spare. Replacement tag also needed.
Citizen Band Radio	R81630			X			Item located in vehicle 1247979.
Mobile Repeater	R49630			X			Item located in ASM office as a spare.
•							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55014				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55015				X		attached.
	255014						Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55016				X		attached. Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55017				X		attached.
Date y Charger - Radio	.105017				1		Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55018				X		attached.
, ,							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55020				X		attached.

OFFICE OF INSPECTIONS, AUDIT UNIT PROPERTY INSPECTION DISCREPANCY REPORT GOLD RUN - 221 October 7, 2009

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55021				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55022				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55024				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55025				X		attached.
							Item transferred to Cal-Trans, signed CHP 266
Battery Charger - Radio	R55026				X		attached.

CALIFORNIA HIGHWAY PATROL 2009 ICU PROPERTY RECORD INSPECTION REPORT GOLD RUN - 221

	ASSET #	DESCRIPTION	SERIAL#	Y	N	A	T	C	OTHER
PRC	OPERTY II	NSPECTION LIST TO EQUIPMENT							
I	108113	WASHER PRESSURE PORTABLE		x					
2	112134	RADAR VEHICLE MOUNTED	041592	X					
3	113081	GLOBAL POSITIONING SATELLITE		X					
4	115561	RADAR, VEHICLE	043295	x					
5	115566	RADAR, VEHICLE	043272	X					
6	116094	FACSIMILE MACHINE	MXD9 ABGL26	X					
7	126076	CAMERA	4427038	X					
8	137966	CANOPY		x					
9	145013	SNOW BLOWER		X				X	Add serial number GX340337.
10	145387	LAPTOP	0036912962	x					
11	145392	LAPTOP	0036912958	X					
12	145397	LAPTOP	0036912841	X					
13	145398	LAPTOP	0036912812	x					
14	145400	LAPTOP	0036912996	x					
15	148873	PRINTER	CNRXL57372	X					
16	149904	Uninterruptable Power Source	AS0704330752	X					
17	159317	ANALYZER BREATH PAS DEVICE	082771	x					
18	159319	ANALYZER BREATH PAS DEVICE	082763	X					
19	159321	ANALYZER BREATH PAS DEVICE	082766	X					
20	159322	ANALYZER BREATH PAS DEVICE	082784	X					
21	163952	VOICE RECORDER DIGITAL		X				-	
22	93515	CAMERA STILL INSTANT PICTURE P029537		X				ļ	
23	XRR0678	ALCOHOL SCREENING DEVICE/CASE P037047	18523	X					

CALIFORNIA HIGHWAY PATROL 2009 ICU PROPERTY RECORD INSPECTION REPORT GOLD RUN - 221

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	С	OTHER
EQUIPMENT	TO INVENTORY LIST	8 1						
1 108352	CAMERA INSTANT		x					
2 110277	SHREDDER	A308535	x					
3 113080	GLOBAL POSITIONING SATELLITE		X					
4 128156	SWITCH 3COM SUPER STACK II	7ZNV2421818	X					
5 129919	PRINTER	MY28R1B1WC	X					
6 130044	PRINTER	CNBX237728	x					
7 140007	FILE SERVER	2UX54101TR	x					_ = = =
8 145279	SWITCH	FOC1025X63U	x					
9 149905	Uninterruptable Power Soure	AS0704330694	X					
10 149950	ROUTER	FTX1121A1L3	X					
11 151286	COMPUTER	2UA7230GZ8	x					
12 162102	PRINTER	MY82G805P	x					
13 XRR0186	ALCOHOL SCREENING DEVICE/CASE P037047	18031	X					

CALIFORNIA HIGHWAY PATROL 2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT GOLD RUN - 221

ASSI	ET# DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	Т	C	OTHER
PROPERTY	Y INSPECTION LIST TO EQUI	PMENT								
R43601	Mobile Radio	C2893F	1223767	9541999	X					
2 R44745	Mobile Repeater	1183640	C2798F	7615749	$ _{\mathbf{x}}$					
R54173	Scanner	C3024F	6EED833	45006972	X					
R55013	Battery Charger - Radio	Loan 1995	Cal Trans	4360758				x		Item transferred to Cal-Trans, signed CHP 266 attached. Item transferred to Cal-Trans,
R55023	Battery Charger - Radio	Loan 1995	Cal Trans	4360759				x		signed CHP 266 attached.
6 R55027	Battery Charger - Radio	Loan 1995	Cal Trans	4360760				x		Item transferred to Cal-Trans, signed CHP 266 attached. Item assigned to employee ID#
7 R63343	Hand-Held Radio	14274	AREI-08	402AWY0991	X				X	11614, correction from ID# 14274.
R63940	Hand-Held Radio	17320		402AWY1405	x					
9 R64567	Hand-Held Radio	13036		402AWY7400	x					
10 R75417	7 Citizen Band Radio	1189738		75015459	X				X	Item located in vehicle 1270589. Item removed from vehicle, located in ASM office as a spare.
11 R75420	Citizen Band Radio	1161223		75015480	X				x	Replacement tag also needed.
12 R78890	Control Head - Mobile	1240057			X					
13 R79023	Citizen Band Radio	1183640	C2798F	85014470	x					
R8013	Control Head - Mobile	C3024F	6EED833		X					
15 R81630	Citizen Band Radio	spare			X				X	Item located in vehicle 1247979.
16 R94042	2 Scanner	C2896F	1223775	320 Z 44002909	X					
17 R94114	4 Scanner		1247979	320 Z 44002869	X					
18 R95192	Control Head - Mobile	C2648F	÷		x	_				
19 R9742	Citizen Band Radio	1183682	C2735F	54025439	X					
20 R9957	Citizen Band Radio	C2893F	1223767		$ _{\mathbf{x}}$					

CALIFORNIA HIGHWAY PATROL 2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT GOLD RUN - 221

ASSET	T# DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL#	Y	N	A	T	C OTHER
QUIPMEN	T TO INVENTORY LIST								
R42908	Mobile Radio	C2896F	1223775	9541608	$ _{X} $				
R43774	Mobile Radio	spare		9542211	$ _{X} $				
R44329	Mobile Repeater	C2896F	1223775	7546620	$ \mathbf{x} $				
R49567	Mobile Repeater	C2893F	AI-09	7737433	x				
R49630	Mobile Repeater			7821199	$ _{\mathbf{x}}$				Item located in ASM office as
	-			/821199	- 1				X spare.
R54187	Scanner	1183682	C2735F	45006938					
R55014	Battery Charger - Radio	Loan 1995	Cal Trans	4360764				X	1 1 2
R55015	Battery Charger - Radio	Loan 1995	Cal Trans	4360763				X	1 0
R55016	Battery Charger - Radio	Loan 1995	Cal Trans	4360481				X	Item transferred to Cal-Trans signed CHP 266 attached.
0 R55017	Battery Charger - Radio	Loan 1995	Cal Trans	4360766				x	Item transferred to Cal-Trans signed CHP 266 attached.
1 R55018	Battery Charger - Radio	Loan 1995	Cal Trans	4360300				X	Item transferred to Cal-Trans
									Item transferred to Cal-Trans
2 R55020	Battery Charger - Radio	Loan 1995	Cal Trans	4360757	+		-	X	signed CHP 266 attached. Item transferred to Cal-Trans
3 R55021	Battery Charger - Radio	Loan 1995	Cal Trans	4360767				x	signed CHP 266 attached.
4 R55022	Battery Charger - Radio	Loan 1995	Cal Trans	4360761				x	
5 R55024	Battery Charger - Radio	Loan 1995	Cal Trans	4360768				x	1 1 0
6 R55025	Battery Charger - Radio	Loan 1995	Cal Trans	4360765				x	Item transferred to Cal-Trans signed CHP 266 attached.
0 K33023	Dattery Charger - Radio	TOMI 1333	Cai trais	4500705		-		^	Item transferred to Cal-Trans
7 R55026	Battery Charger - Radio	Loan 1995	Cal Trans	4360762				X	
.8 R58134	Mobile Radio	1183640	C2798F	9935205	$ \mathbf{x} $				

CALIFORNIA HIGHWAY PATROL 2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT GOLD RUN - 221

ASSET #	DESCRIPTION	VEHICLE/MIS	C. VEHICLE/M	ISC. SERIAL#	YN	A	T	С	OTHER
19 R70611	Battery Charger - Radio				X				
20 R70613	Battery Charger - Radio				X				
21 R76666	Control Head - Mobile	C2896F	1223775		x				
22 R77086	Control Head - Mobile	C2893F	1223767		$ \mathbf{x} $				
23 R86304	Remote Console			1231	X				
24 R93993	Scanner	C2893F	1223767	320Z44003036	$ \mathbf{x} $				
25 R95245	Control Head - Mobile	1270589			$ \mathbf{x} $				
26 R98630	Control Head - Mobile		1247979		$ \mathbf{x} $				

CALIFORNIA HIGHWAY PATROL 2009 FLEET INSPECTION GOLD RUN - 221

	EQUIPMENT ID	LICENSE NUMBER	MANUFACTURER	MODEL		N.		Т		OTHER
				MODEL	Y	N	A	T	С	OTHER
PR(OPERTY INSPEC	CTION LIST 1	TO EQUIPMENT							
1	1248518	1248518	ENFORCEMENT SEDAN	CRNVIC	x					
2	1248659	1248659	ENFORCEMENT SEDAN	CRNVIC	X					
3	C2893F	1223767	ALL TERAIN MARKED	EXPED4X	x					
EQ	UIPMENT TO IN	VENTORY L	IST							
1	1239813	1239813	ENFORCEMENT SEDAN		X					
2	1240057	1240057	ENFORCEMENT SEDAN		x					
3	1247979	1247979	PRIMARY COLLISION FACTOR		x					
4	1248082	1248082	ENFORCEMENT SEDAN		x					
5	1270589	1270589	ENFORCEMENT SEDAN		x					
6	C2735F	1183682	ALL TERRAIN MARKED		x					
7	C2798F	1183640	ALL TERRAIN MARKED		x					
8	C2896F	1223775	ALL TERRAIN MARKED		X					
9	C3024F	6EED833	COMMANDER VEHICLES		$ _{\mathbf{X}}$					

Department of California Highway Patrol Complete Area Inventory 221 - Gold Run

ATTACHMENT E

Officer Issued Weapons	Maries and the Annales Media - 19-15 Person	a (b.t. ra san) - shesa a - zena mane	48.4.11	
ssued to officer ID# Last Name	First Name	<u>Ser#</u>	Control#	Comments
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Department of California Highway Patrol

Complete Area Inventory 221 - Gold Run

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Department of California Highway Patrol Complete Area Inventory 221 - Gold Run

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Department of California Highway Patrol Complete Area Inventory

221 - Gold Run

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	8	Issued to Area/Division:
		Area Issued Weapons Total:
	M	Area Grand Total:

OTHER SUPPORTING DOCUMENTS

Return to SSU: Original & 1 copy to Supply Services Unit (Business Services Section); 1 copy for command file DEPARTMENT OF CALIFORNIA HIGHWAY PATROL Transfer between commands: Original & 1 copy to Inventory Control Unit (Accounting Section); **CREDIT MEMO** 1 copy to receiving command; 1 copy for originating command DATE Repair: Original & 1 copy to command performing repairs; 1 copy for command file Loan: Copies to involved commands only CHP 266 (Rev 11-93) OPI 076 FROM: (COMMAND NAME) 12/11/95 LOCATION CODE PREPARED BY GOLD RUN CHP 221 CONNIE GULLING TO: (COMMAND NAME) CALTRANS - KINGVALE LOCATION CODE SHIPPED VIA SSU truck Other (specify): STATE VEHICLE DRIVER'S SIGNATURE NUMBER BOXES/PIECES RECEIVED POLICE PROTECTIVE EQUIPMENT (Separate form per officer) SUPPLY ITEM QUANTITY CHECK ONE HQ USE ONL DESCRIPTION (see reverse for PPE codes) RT. RES. STOCKE SURVE D **海岛湖 在**3 **建工程的** OFFICER'S NAME AND I.D. NUMBER RECEIVED BY (SIGNATURE) PRINTED NAME DATE SUPPLIES SUPPLY ITEM CODE CHECK ONE QUANTITY HQ USE ONLY UNIT DESCRIPTION (see reverse for supply codes) 0 STOCKHOSURVEY 经的证据 **XXXX** RECEIVED BY (SIGNATURE) **認即國 6**差 PRINTED NAME DATE EQUIPMENT CHP NUMBER SERIAL NUMBER CHECK IF CHECK ONE HQ USE ONLY UNIT DESCRIPTION (see reverse for codes) R55012 DEFECTIVE BRTR STOCKE SURVEY IN-VEHICLE HAND HELD RADIO CHARGER S EA R55013 2000年 IN-VEHICLE HAND HELD RADIO CHARGER EA R55014 Market State IN-VEHICLE HAND HELD RADIO CHARGER EA R55015 國際縣 多层设 IN-VEHICLE HAND HELD RADIO CHARGER EA 100 PM 2 705 70 **原等** 经规范派令 3. X. X. X

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Distribution:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

CHP 266 (Rev 11-93) OPI 076

CREDIT MEMO

Distribution:
Return to SSU:
Original & 1 copy to Supply Services Unit (Business Services Section);
1 copy for command file
Original & 1 copy to Inventory Control Unit (Accounting Section);
1 copy to receiving command; 1 copy for originating command
Repair:
Copies to involved commands only

221-02

DATE

05/26/95

FROM: (COMMAND NAM	NE)		1	LOCATION CODE	PREPARED BY											
GOLD RUN	CHP			221	CONNIE GULLING											
TO: (COMMAND NAME)				LOCATION CODE	SHIPPED VIA											
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FROM, (COMMAND N			Loan: Copie	al & 1 copy to command performings to involved commands only				me		05/2	26/9	
GOLD RUN			LOCATION CODE 221	PREPARED BY CONNIE GULLING			2	22	l-	03		
TO: (COMMAND NAM	(E)		LOCATION CODE	SHIPPED VIA								
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55026		EA	IN-VEHICLE HAND HEL								250	
3021		EA	IN-VEHICLE HAND HEL	D RADIO CHARGER		_		1		O	100	
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SEU BOVES 16-	ant American					L	_		Ţ	1	-	
UMBER OF BOXES	WEIGHT OF BOXES	sings) (D	o not return Shotgun Casing	s to Supply Services Unit) DESCRIPTION						HQ US	D WEK	
CENT BY SIGNATUS	E) /			LOGUETTO MANG							SAN	
Vale 41.	Gam	e		PRINTED NAME						DATE		